

# Position Description

<b>Title</b>	Nurse Practitioner
<b>Business unit</b>	Gippsland Youth Residential Rehabilitation Program (GYRRP)  AOD, Mental Health, Carer Services & Tasmania
<b>Location</b>	10 Northern Avenue, Traralgon
<b>Employment type</b>	Part Time, Ongoing
<b>Reports to</b>	Team Leader

## About Uniting

Uniting Vic.Tas is the community services organisation of the Uniting Church. We've been supporting people and families for over 100 years. We work alongside people of all ages in local communities in Victoria and Tasmania. Our services reach to Albury-Wodonga in the north, Mallacoota in East Gippsland, the Wimmera region in the west, and across Tasmania.

We empower children, young people and families to learn and thrive. We're there for people experiencing homelessness, drug and alcohol addiction or mental illness. We support people with disability to live the life they choose. We assist older people to maintain their independence and enjoy life. We provide opportunities to access training and meaningful employment. We're proud to welcome and support asylum seekers to our community. We work to empower people with the information, skills and tools they need to live a healthy, happy life.

As an organisation, we work in solidarity with Aboriginal and Torres Strait Islander people as Australia's First Peoples and as the traditional owners and custodians of this land.

We celebrate diversity and value the lived experience of people of every ethnicity, faith, age, disability, culture, language, gender identity, sex and sexual orientation. We welcome lesbian, gay, bisexual, transgender, gender diverse and non-binary, intersex, and queer (LGBTIQ+) people at our services. We pledge to provide inclusive and non-discriminatory services.

**Our purpose:** To inspire people, enliven communities and confront injustice

**Our values:** We are imaginative, respectful, compassionate and bold

## 1. Position purpose

- The Nurse Practitioner (NP) will actively support the young people to achieve alcohol and drug withdrawal and ongoing abstinence, in collaboration with the Team Leader and Youth Alcohol and Drug Support Worker on shift.
- The NP will be responsible for writing scripts for the young people (within withdrawal and Rehabilitation) and documenting this in the provided medication charts. The Nurse Practitioner (NP) will be responsible for giving IM and SC injections.
- The Nurse Practitioner (NP) will be responsible for prescribing opiate replacement therapy.
- The Nurse Practitioner (NP) role is within business working hours at a 0.4.

## 2. Scope

**Budget:** nil

### People:

The NP then reports to the Team Leader who oversee most of the day-to-day management of the facilities.

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### 3. Relationships

#### Internal

- Program Manager/ Team Leader
- Youth AOD Counsellors
- Youth AOD Senior Support Worker/ Support Workers
- Youth AOD Case Worker
- Other Uniting Staff

#### External

- GP's, Prescribers, Addiction Medicine Physicians, Mental Health Case workers, Vaccination teams, Pathology providers, Maternal and child Health nurses, Specialist maternity services, Pharmacists, Care and Recovery Workers, Intake and Assessment workers, Case managers and all external workers involved in the resident's care.

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### 4. Key responsibility areas

#### Provision of Treatment Service

- Provide high quality engagement, assessment, treatment and support services to individuals and their families, using best practice principles including Family Inclusive Practice and Dual Diagnosis Principles.
- Work with the Intake worker, Program Counsellors and the young person's usual treatment provider to ensure the young person can access the right treatment at the right time in the right setting
- Provide clinical leadership in the pre-admission, admission, treatment provision and discharge process ensuring clients have a safe and effective treatment intervention, referring back to the young person's usual treatment provider when appropriate.
- Carry out the admission and ongoing clinical monitoring and observation of clients, in consultation with authorised prescribers to ensure the delivery of safe, prompt, appropriate and efficient clinical service.
- Contribute to the COVID -19 response plan when a case is identified in the facility and the subsequent activation of COVID -19 protocols.
- Manage the administration of medically prescribed drugs, in accordance with the Drugs, Poisons and Controlled Substances Act 1981
- Prescribe appropriate Schedule 2, 3, 4 or 8 medication within the lawful practice of a nurse practitioner scope of practice
- Adhere to the Australian Nursing and Midwifery Councils National competency standards for the Registered Nurse. <http://www.ahpra.gov.au/>
- Undertake other elements of discharge planning including harm reduction strategies, overdose prevention and education strategies.
- Inform the Program Manager, Team Leader, and other staff where appropriate, of relevant interactions and communications with clients, and document in client records as appropriate.
- Provide counselling and support to clients as appropriate to assist in the achievement of identified treatment goals and conduct groups if required.
- Participate in and provide direction regarding policy development, steering groups, and other network meetings inside and outside the agency as appropriate
- Conduct risk assessments and develop safety plans for clients identified at risk to themselves and/or others ensuring high risk situations are escalated appropriately and managed safely
- Coordinate a handover of clients leaving the service to their regular GPs of discharge medication and summaries. If the client doesn't have a regular GP, The Nurse Practitioner (NP) to refer to an appropriate local GP. The Nurse Practitioner to make referrals where appropriate e.g Eating disorders, Mental Health, pain clinics.

#### People and Teams

- Establish, lead, coach and inspire an engaged and productive team

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### Nurse Practitioner

- Undertake regular supervision and performance review with line manager, providing feedback to promote collaborative working relationships
- Promote and maintain a positive, respectful and enthusiastic work environment
- Provide authentic team leadership and the highest level of professional conduct in alignment with Uniting's values.

#### Legal requirements & risk management

- Ensure all legal, funder and statutory requirements pertaining to the position are met including serious incidents, reportable conduct, and mandatory reporting (child safety)
- Foster a culture where risks are identified and appropriately managed
- Report areas of serious risk to next level supervisor and work together to mitigate those risks.

#### Personal accountability

- Compliance with Uniting's values, code of conduct, policies and procedures and relevant government legislation and standards where relevant.
- Cooperate with strategies to actively ensure the safety, protection and well-being of children who come into association with us.
- Ensure appropriate use of resources.
- Work collaboratively with Uniting (Victoria Tasmania) employees and external stakeholders in accordance with Uniting's values and professional standards of behaviour.
- Actively participate in initiatives to maintain, build upon and promote a positive and collaborative workplace.
- Identify opportunities to integrate and work collaboratively across teams.
- Take reasonable care for your own health and safety, and health and safety of others (to the extent required).
- Promote a positive safety culture by contributing to health and safety consultation and communication.
- Promptly respond to and report health and safety hazards, incidents and near misses to line management
- Attend mandatory training sessions (i.e. equal employment opportunity, health, and safety) and mandatory training specific to position.
- Declare anything that you become aware of through the course of your engagement which may impede your suitability to work with children and/or young people.
- Declare any potential or actual conflict of interest that you become aware of through the course of your engagement:
  - Based on a relationship with a current member of Uniting's workforce
  - Based on my ongoing work with another organisation

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## 5. Person specification

### Qualifications

- Completed Master of Nurse Practitioner qualification or equivalent NMBA approved qualification which includes an approved Therapeutic Medication Module
- Current APHRA Registration and Endorsement
- DFFH medication provider number
- Medicare and PBS & MBS approval
- Completed relevant training required to prescribe opioid substitution pharmacotherapy for opioid dependent clients
- Sound knowledge of the clinical manifestations of drug and alcohol withdrawal and clinical assessment tools used to measure progress in withdrawal
- Competencies in dual diagnosis (or able to complete within the first 24 months of employment).

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### Experience

- Previous experience working in a residential withdrawal setting, or an environment supporting clients with problematic alcohol, drug, or mental health issues.
- Previous experience working alongside youth with a trauma informed lens.

### Core selection criteria

- **Values alignment:** ability to demonstrate and authentically promote Uniting's values.
- Demonstrated ability to provide safe environments for children and young people and protect them from abuse and neglect.
- Demonstrated skills in communicating and working with persons with problematic alcohol and/or other drug use including marginalised groups and the ability to deal with clients in calm, tolerant, non-judgemental and positive manner.
- Demonstrated skills in communicating and working with persons with problematic drug and/or alcohol use, e.g., ability to deal with clients and potential clients in a calm, tolerant, non-judgemental, and positive manner; ability to engage clients and potential clients in program activities.
- Specific to the mother baby beds, an awareness of maternal substance use issues and family violence would be helpful but not essential.
- Demonstrated skills in communicating and working with a range of people and organisations in contact with the service and clients, such as families, significant others, students, relevant self-help and mutual aid groups, referring agencies, and other treatment, support, education and vocational services.
- Demonstrated skills in teamwork and use of conflict resolution processes.
- Current Full Drivers Licence
- All employees are required to undergo a police check and those in clinical and/or management positions a working with children check. Any offer of employment is subject to the result of these checks.
- Employees in clinical positions are required to maintain up to date first aid and CPR training.

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## 7. We are a child safe organisation

Uniting is a child safe organisation and is committed in everyday practice to ensure the safety and wellbeing of all children, at all times. As a child safe organisation, employment with Uniting is subject to a satisfactory national (and international where relevant) police check and relevant Working With Children Check (and NDIS Worker Screening Check where relevant) to your State prior to commencement of any paid or unpaid work and/or participation in any service or undertaking.

**This position description is subject to review and may change in accordance with Uniting's operational, service and consumer requirements.**

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## 8. Acknowledgement

**I have read, understood, and accepted the above Position Description**

### Employee

Name:

Signature:

Date:

**Position Description**  
**Nurse Practitioner**

